

Default Hotkeys for Zoom on Windows

Here's a cheat sheet of the default hotkeys for Zoom on Windows:

Navigation

- **Switch Zoom windows:** F6
- **Go to meeting controls:** Ctrl+Alt+Shift
- **Go to previous video stream in Gallery:** Page Up
- **Go to next video stream in Gallery:** Page Down
- **Go to Invite menu:** Alt+I
- **Go to next tab (right):** Ctrl+Tab
- **Go to previous tab (left):** Ctrl+Shift+Tab
- **Go to previous chat:** Ctrl+Up
- **Go to next chat:** Ctrl+Down
- **Jump to chat:** Ctrl+T
- **Close current chat:** Ctrl+W

Interface

- **Toggle full screen On/Off:** Alt+F
- **Toggle "Always Show Meeting Control Toolbar" On/Off:** Alt
- **Toggle In-Meeting chat panel:** Alt+H
- **Toggle Participants panel:** Alt+U
- **Switch to Active Speaker view:** Alt+F1
- **Switch to Gallery video view:** Alt+F2
- **Close front window:** Alt+F4

Controls

- **Toggle video On/Off:** Alt+V
- **Toggle audio On/Off:** Alt+A
- **Toggle audio On/Off for all except host:** Alt+M
- **Toggle Screen Share On/Off:** Alt+Shift+S (only works when the meeting control toolbar is onscreen).
- **Stop current Screen Share and launch a new one:** Alt+S (only works when the meeting control toolbar is onscreen).
- **Pause/Resume Screen Share:** Alt+T (only works when the meeting control toolbar is onscreen).
- **Switch camera:** Alt+N
- **Toggle floating meeting controls:** Ctrl+Alt+Shift+H
- **Raise/Lower hand:** Alt+Y
- **Start remote control:** Alt+Shift+R
- **Stop remote control:** Alt+Shift+G

Documentation

- **Start/Stop local recording:** Alt+R
- **Start/Stop cloud recording:** Alt+C
- **Pause/Resume recording:** Alt+P
- **Take a screenshot:** Alt+Shift+T
- **Search:** Ctrl+F

Default Hotkeys for Zoom on Mac

If you're using Zoom on macOS, you can use all the following hotkeys:

Navigation

- **Join or schedule a meeting:** Cmd+J
- **Start a meeting:** Cmd+Ctrl+V
- **Share screen via Direct Share:** Cmd+Ctrl+S
- **Toggle Active Speaker and Gallery views:** Cmd+Shift+W
- **Go to Invite menu:** Cmd+I
- **Go to previous video stream in Gallery:** Ctrl+P
- **Go to next video stream in Gallery:** Ctrl+N

Interface

- **Toggle Participants panel On/Off:** Cmd+U
- **Toggle In-Meeting Chat panel On/Off:** Cmd+Shift+H
- **Toggle full screen On/Off:** Cmd+Shift+F
- **Toggle meeting controls On/Off:** Ctrl+Opt+Cmd+H
- **Toggle "Always Show Meeting Control Toolbar" On/Off:** Ctrl+\
- **Switch to minimized window:** Cmd+Shift+M

Controls

- **Toggle audio On/Off:** Cmd+Shift+A
- **Toggle video On/Off:** Cmd+Shift+V
- **Toggle Portrait/Landscape views:** Cmd+L
- **Toggle Screen Share On/Off:** Cmd+Shift+S
- **Pause/Resume Screen Share:** Cmd+Shift T
- **Switch camera:** Cmd+Shift+N
- **Switch tab:** Ctrl+T
- **Mute audio for all except host:** Cmd+Ctrl+M
- **Unmute audio for all except host:** Cmd+Ctrl+U
- **Push to talk:** Space
- **Raise/lower hand:** Opt+Y
- **Gain remote control:** Ctrl+Shift+R
- **Stop remote control:** Ctrl+Shift+G
- **End/Leave meeting or close current window:** Cmd+W

Documentation

- **Take screenshot:** Cmd+T
- **Start local recording:** Cmd+Shift+R
- **Start cloud recording:** Cmd+Shift+C
- **Pause/resume recording:** Cmd+Shift+P

Zoom Default Hotkeys on iPad with a Keyboard

If you have a keyboard for your iPad, you can use the following shortcuts:

- **Toggle audio On/Off:** Command+Shift+A
- **Toggle video On/Off:** Command+Shift+V
- **Toggle chat On/Off:** Command+Shift+H
- **Toggle Manage Participants panel:** Command+U
- **Minimize meeting:** Command+Shift+M
- **Close front window:** Command+W

Unfortunately, you can't edit Zoom keyboard shortcuts on iPad.